

WEST OXFORDSHIRE DISTRICT COUNCIL
FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE
WEDNESDAY 28 NOVEMBER 2018

COMMITTEE WORK PROGRAMME 2018/2019
REPORT OF THE HEAD OF DEMOCRATIC SERVICES

(Contact: Keith Butler, Tel: (01993) 861521)

(The decisions on this matter will be resolutions)

1. PURPOSE

To provide the Committee with an update on the Work Programme for 2018/2019.

2. RECOMMENDATION

That the Committee notes the progress with regard to the Work Programme for 2018/2019.

3. BACKGROUND

3.1. At its meeting on 6 June 2018 the Committee gave consideration to the development of its Work Programme for the year 2018/2019 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

3.2. Attached in the [Appendix](#) is the approved Work Programme for 2018/2019 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.

3.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3.4. The Committee is invited to consider progress in respect of the agreed Work Programme for 2018/2019 which is attached as an [Appendix](#) to this report.

4. ALTERNATIVES/OPTIONS

In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

5. FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

Keith Butler

Head of Democratic Services

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Date: 8 November 2018

Background Papers

None

FINANCE AND MANAGEMENT OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/2019				
	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
Items Originated by the Committee				
1	Rural Broadband Project	To monitor and review the project for superfast broadband.	On-going as required	FMOS An update report was considered at the meeting held 3 October 2018. A further report will be presented in six to nine months.
2	Publica/Implementation of the transformation programme previously known as the "2020 Vision Project"	Reports will be brought forward as the project develops.	On-going as required	FMOS The Chairman of FMOS is invited to the quarterly Member Liaison Group meetings with the Publica Executive Directors. Reports will be presented to FMOS on any matters where the Chairman decides that Scrutiny is required.
3	Re-organisation of Local Government		On-going as required	FMOS It is recommended that this is now removed from the workplan
4	Introduction of Electric Vehicle Charging Points in Council Car Parks	The Committee established a Working Party to investigate the possibility of providing electric vehicle charging points in the District. The sum of £250,000 has been included within the budget for 2018/2019 for this purpose.	On-going as required	FMOS The recommendation relating to the funding of legal costs was approved by the Council on 25 July; and it is currently anticipated that a report on the bids for the provision of the charging points will be considered by Cabinet on 16 January 2019

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	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
5	Performance Indicators	To receive information on performance indicators relating to Corporate Resources, Business Information and Change, Customer Services, Revenues and Benefits, and Legal and Democratic Services.	Reports on Performance Indicators are considered on a quarterly basis.	The report for Quarter One was considered in October; and the report for quarter two is included elsewhere on the agenda for this meeting
6	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	A report was considered at the meeting on 3 October, and it is anticipated that one will be presented on the agenda for the meeting of the Committee on 30 January 2019
7	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	November 2018	The draft/emerging budget for 2019/20 is included on the agenda for this meeting.

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	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
8	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	A report is included elsewhere on the agenda for this meeting. A further update will be provided to FMOS on 30 January 2019. Council will adopt a revised MTFS at the budget setting meeting on 27 February 2019
9	Investment Property Review	To advise Members of current property investments and their performance since the last review.	A report is submitted on an annual basis	FMOS The annual report was considered at the meeting held 11 July 2018
10	Receipt of Petition – Affordable Housing	At the Council meeting held on 28 February, and via the online petition facility, a petition containing in excess of 750 signatures was submitted in the terms in the final column. The petition was considered by the Committee at its last meeting and by Council on 20 June.	Completed	Council Terms of the Petition “With residents spending months in unsuitable emergency accommodation, families separated by a lack of homes for the next generation and a spiralling rental market...we call on West Oxfordshire District Council to commit to using some of its reserves to build council provided housing to meet the crisis levels of need that currently exist”

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	Work Area	Comments	Meeting / Anticipated Completion Date	Originator/Progress
11	Local Authority Partnership Purchase Scheme	At the meeting in June 2018 it was agreed that a review of the operation of the Local Authority Partnership Purchase Scheme be included in the Work Programme	January 2019	FMOS Arising from the consideration of this at the meeting held 11 July, it is anticipated that a further report will be presented to the meeting scheduled for 30 January 2019